



# NORTH BOLIVAR CONSOLIDATED SCHOOLS

204 N. Edwards Avenue  
Mound Bayou, Mississippi 38762  
Phone: (662) 339-3781 [www.nbcsd.k12.ms.us](http://www.nbcsd.k12.ms.us) Fax: (662) 741-2726  
Maurice Smith, Superintendent

## REQUEST FOR PROPOSALS

*The Offices of Federal Programs/Curriculum and Instruction of the North Bolivar Consolidated School District seek to receive proposals for the following leadership development services for school year 2023-2024:*

- Program Development
  - Management of time and creation of annual calendar
  - Development of goals (student/school) and action plans
  - Role development for school leadership team
  - Establishment of college and career focus
  - Development and implementation of PBIS
  - Role development in MTSS
  - Understanding of and planning utilizing accountability standards
  - Development of focus on college and career readiness
- Direct Student Services
  - Create and implement ACT test preparation plan
  - Create actions and implement achievement, attendance, and behavior services using student data
  - Develop relationship skills to assist with social emotional needs of students
  - Create structures for all students to ensure equity
- Indirect Student Services
  - Inform teachers about and assist with PBIS structures
  - Provide MTSS support (academic and behavior)
  - Establish and implement referral processes for internal and external services
  - Establish family and community engagement connections and partnerships
  - Create accountability for teacher effectiveness - lesson planning, district non-negotiable, standards alignment, differentiated instruction

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If you are able to provide any of the services mentioned above, please submit a proposal with an itemized cost regarding the specific need your company is able to address. If you are able to provide services related to more than one focus, please submit an itemized proposal for each professional service focus area. The terms of the contract will be discussed once the proposal is accepted, and the agreed upon cost will be payable upon completion of the services with the submission of an invoice. Quotes are requested for full day rates for professional development services. Half and full days for services are acceptable.

**Timeline:** September 2023-June 2024

**Scope of Service:** Professional services to the instructional staff and students at the following schools:

	<b><i>Grade Span</i></b>	<b><i>Enrollment</i></b>	<b><i>Staff Counts</i></b>
<i>Northside High School</i>	7-12	7 <sup>th</sup> (80) 8 <sup>th</sup> (80) 9 <sup>th</sup> (50) 10 <sup>th</sup> (60) 11 <sup>th</sup> (50) 12 <sup>th</sup> (50)	37

The bidder should provide the following, at a minimum, in response to the Request for Proposal:

- The name of the vendor and the primary location of the place of business;
- The proposed approach and overview of evidence-based research practices and methods to address the Scope of Services
- The vendor's ability or approach to support the vision, goals, and expectations of the North Bolivar Consolidated School District;
- A general work plan or timetable for delivering services;
- Detailed pricing plan
- Key personnel who will be responsible for contractual agreement with resumes available upon request

We ask that all bids be submitted on or before **3:00 p.m. Tuesday, September 6, 2023 via postal service, email, or in-person**. Proposals will be time-stamped when received. No late proposals will be considered. Notifications of awards will be completed by **Monday, September 11, 2023**. If you need additional information prior to submitting the proposal, please feel free to email your questions to Xandra Brooks-Keys, Assistant Superintendent (Curriculum, Federal Programs), [xkeys@nbcasd.k12.ms.us](mailto:xkeys@nbcasd.k12.ms.us) or call (662)339-3781.