

School Event Receipt Form

School: _____

Event: _____

Date: _____

Change Cash Delivered \$ _____ .00

TICKETS CHECKED OUT:

Reserved Tickets	Numbers from _____	to _____
General Admission	Numbers from _____	to _____
Adult tickets	Numbers from _____	to _____
Student tickets	Numbers from _____	to _____

Change Cash and Tickets Delivered To: _____

Date	Signature
------	-----------

TICKETS SOLD:

Reserved Tickets	Numbers from _____	to _____
General Admission	Numbers from _____	to _____
Adult tickets	Numbers from _____	to _____
Student tickets	Numbers from _____	to _____

	<u>Tickets Sold</u>	<u>Per Ticket Price</u>	<u>Amount</u>
Reserved tickets sales	X \$ _____	= \$ _____	_____
General admission tickets sales	X \$ _____	= \$ _____	_____
Adult tickets sales	X \$ _____	= \$ _____	_____
Student tickets sales	X \$ _____	= \$ _____	_____

Total Cash From Ticket Sales
\$ _____

Date	Signature
------	-----------

Change Cash and Ticket Sales Delivered To: _____

Date	Signature
------	-----------

TICKETS RETURNED:

Reserved Tickets	Numbers from _____	to _____
General Admission	Numbers from _____	to _____
Adult tickets	Numbers from _____	to _____
Student tickets	Numbers from _____	to _____

Cash Received from Individual \$ _____ *

Less: Change Cash \$ _____

Total Cash From Ticket Sales \$ _____

* Receipt Number _____, dated _____, issued to _____ by _____ for \$ _____ cash received from school activity event.

Notes: _____

I verify this report to be correct: _____

Date

Principal's Signature

Northside High School

Game Report

Date Game Held: _____

Date of Report: _____

School Involved: _____

Activity: _____

Signature of Seller (s) _____

Total Monies: _____, Less: Change: \$ _____ = _____

Total Revenue: _____

Signature

Principal's Signature

CC:

Maurice Smith, Superintendent
LeDawayne Harris, Principal
Tavares Johnson, Athletic Director

***NOTE:** Your signature above certifies that you worked as an official for the above game. Please provide a valid mailing address.

School Event Receipt Form

School: _____

Event: _____

Date: _____

Change Cash Delivered \$ _____

Change Cash Received: _____

Signature _____

Date _____

Change Cash Delivered To: _____

Signature _____

Date _____

Cash Received from Individual _____

\$ _____ *

Less: Change Cash _____

\$ _____

Total Cash From Concessions _____

\$ _____

* Receipt Number _____, dated _____, issued to _____

_____ by _____ for \$ _____ cash received from school activity event.

Notes: _____

I verify this report to be correct: _____

Principal Signature _____